



Oxford Area School District PTO Meeting Agenda

Date: Tuesday, September 22, 2026

Time: 7:00 PM

Location: Nottingham Elementary School Library

1. Welcome & Call to Order

2. Agenda Review & Adoption

3. Approval of Previous Meeting Minutes

4. Nonprofit Status Update - Kelsey Mahala, Treasurer

5. School Representative Share-Out

- Jordan Bank- vacant
- Elk Ridge/Nottingham- Emily Robison
- Hopewell- vacant
- Penn's Grove- vacant
- OAHS- Jess Rodriguez

6. Fundraiser Updates - Michelle, Fundraising Chair

- Spirit Wear - ends 9/27
- Otis Spunkmeyer & More - ends 10/2
- General Giving/ QR Code update

7. Treasurer's Report & 2026-2027 Budget - Kelsey Mahala

- Present Treasurer's Report
- Review proposed annual budget
- Vote to approve annual budget

8. School & Staff Fund Requests - Kelsey Mahala

- Present current requests
- Discussion/approval as needed

9. Upcoming Events & Planning

- Penn's Grove Picture Day- October 8 – Jess Rodriguez, Volunteer Chair
- Halloween Movie Matinee- October 10 – Jess Rodriguez
- Homecoming Dance Snack Table Help – October 17 – Jess Rodriguez
- Staff Appreciation - Tentatively October 8 or 9 – Vanessa Magenheimer, Vice President

10. Chamber of Commerce Membership

- Discussion
- Vote on joining

11. Board Business/ Vacancies

- Bethany's resignation as Media Chair & Emily's resignation from Jordan Bank Representative
- Vacant Positions: Co-Treasurer, Media Chair, Jordan Bank Representative, Hopewell Representative, Penn's Grove Representative
- Nominations from the floor
- Candidate introductions
- Voting by eligible PTO members to fill vacancies

12. Open Floor for Questions & Comments

13. Announcements

- Next meeting will be Tuesday, October 13th (7PM)

- Check out our website (www.oxfordasdpto.org) and Facebook page for bylaws, meeting minutes, and more information.

14. Adjournment

We are so excited for this year and serving our staff, students, and district alongside each of you!